



FISCAL AND ACCOUNTING SERVICES

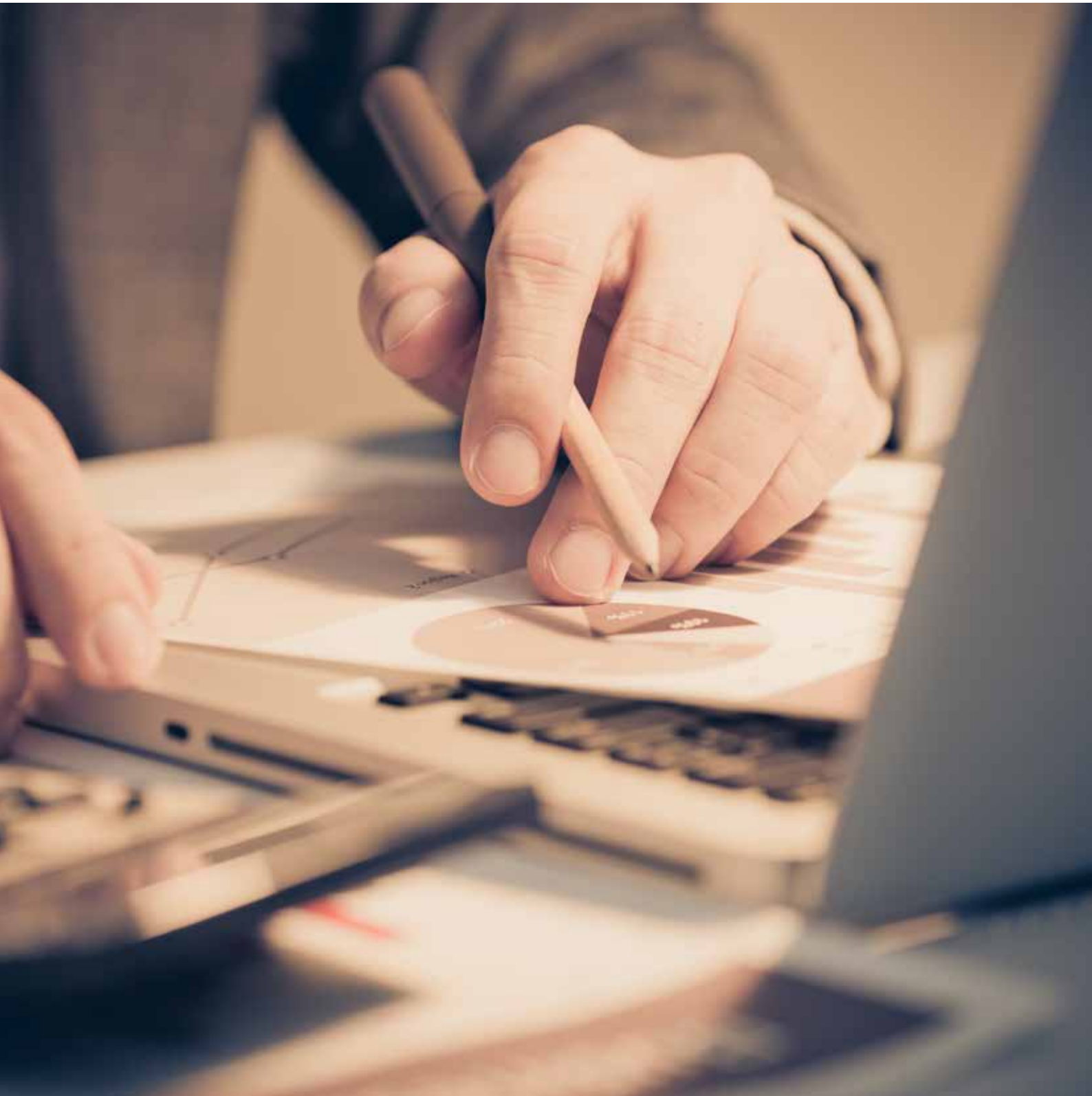
BY PEREZ LEGAL GROUP

MAKING YOUR LIFE EASIER...



...making your life easier

PEREZ
LEGAL GROUP



CONTENT

PEREZ LEGAL GROUP

- A ONE-STOP-SHOP FOR ACCOUNTING AND FISCAL SERVICES

From the day you relocate to Spain, either as an individual or with a business, there will be a number of vital steps that you need to take to help you settle here. Perez Legal Group can provide a one-stop-shop for all your needs, whether you are a business owner or self employed (autonomo).

Follow these steps to find out which of our services you should start with....

- Setting up your business in Spain? See page 7
- Need regular accounting assistance? See page 8-9
- Need bookkeeping services? See page 10
- Taxes giving you a headache? See page 11
- Need to file tax form 720? See page 12
- Have assets? All about Wealth tax See page 13
- Tax resident in Spain? See page 14-15

PEREZ LEGAL GROUP - FISCAL AND ACCOUNTING SERVICES

MAKING YOUR LIFE EASIER...

Working from friendly and modern offices in central Marbella, Perez Legal Group is a Spanish law firm offering bookkeeping, accounting services and fiscal representation specially tailored to English-speaking individuals and businesses, both corporate and the self-employed.

Try Perez Legal Group's accounting and fiscal services FREE for the first two months.

Contact us today for your first FREE consultation.



HOW WE CAN HELP YOU

Moving overseas can be challenging for various reasons, but two of the major differences from country to country are the legal and fiscal systems. You can remove the headache out of the complicated Spanish system by relying on Perez Legal Group to manage your taxes, bookkeeping and more. Leaving you to concentrate on what you do best, running your business. Our English speaking team are here to take care of you.



NEW BUSINESS

- Setting up a new business
- NIE number
- CIF number
- Business bank accounts
- Registering a new company
- Registering for social security



BOOKKEEPING

- Process of accounts and ongoing maintenance
- Quarterly filing
- Recording receipts
- Verifying invoices
- Paying suppliers
- Processing employees' pay
- Financial reports



FISCAL

- Taxes
- Accounting
- Bookkeeping
- Tax returns
- Wealth tax
- Tax form 720
- Payroll



PAYROLL/STAFF

- Payroll and contracts for staff
- Benefits in kind
- Sickness
- Tax returns
- Accidents at work
- Parental leave
- Contract termination
- Reimbursement and taxation of expenses
- Annual report



ADVICE

- Reporting
- Strategic and commercial advice and insight
- Corporate tax advice
- Corporate legal advice
- Help negotiating corporate finance



INCORPORATION OF SPANISH COMPANIES

When you relocate to Spain with your business or if you want to start a new company here, there are many systems and procedures to follow. There is no need to try to figure everything out for yourself, Perez Legal Group can take the headache out of the process. With us on your side, you have a team of accountants and lawyers with over 20 years of experience helping businesses here in Spain.

Trust Perez Legal Group to assist you in forming your company.



ACCOUNTING AND OTHER FISCAL SERVICES

FOR INDIVIDUALS AND BUSINESSES

Is filing your business' accounts preventing you from running your business? Are you confused with your fiscal obligations? You need accountants who know the processes inside and out. Perez Legal Group have a team of accountants who can look after your business' accounts, file taxes and other fiscal needs.

Perez Legal Group also offers fiscal representation for individuals and businesses, both corporate and self-employed (autonomo). For a non-resident who owns more than two properties in Spain, having a fiscal representative is an obligation and if not fulfilled you will be fined. For others, it isn't obligatory, but it is strongly recommended. As an individual or as a business owner, it's in your best interest to have a Spanish fiscal representation which experience of working within the Spanish system. We can help you with everything from advice, filing your tax forms and reminding you of all necessary payments.

TAX, ACCOUNTING AND FISCAL ADVICE

FOR COMPANIES AND SELF-EMPLOYED

Running a business in a foreign country can be stressful when you don't know the system and when it is not in your native language. Perez Legal Group are a team of English-speaking bookkeepers, accountants and lawyers here to offer tax, account and fiscal advice for businesses as well as offering advice on how to correctly and legally fulfil accounting and bookkeeping, for corporate and self-employed clients.

We are here to make your life easier. Trust in us to deliver independent advice, from a legal and financial perspective. We want to help your business succeed and that is why we are an impartial sounding board, to listen and offer advice on maintaining or growing your business.





BOOKKEEPING

Bookkeeping is a necessity when owning a business, so it's important to follow the required laws on what records you are obligated to keep. Bookkeeping will be different for someone self-employed and a corporate business, so it's important to have you get a tailor-made system that suits your needs.

From our first meeting with you, we will make sure that we find a system that works best for you and your company and offer you a bespoke service based on your requirements. This is why we offer the first consultation for free, so that we can establish how best to help you.

TAXES

Understanding the tax system in other countries can be quite a challenge. Perez Legal Group can take the stress away from you and can assist you with everything regarding taxes, whether it's giving you advice, filing the forms or simply reminding you when they are due. Leaving you to focus on running your business.





TAX FORM 720

With many foreigners residing in Spain, the Spanish government decided to implement tax form 720 to fight tax evasion. If you are a resident in Spain, you are legally obliged to use form 720 to inform the government of all worldwide assets.

It is necessary for foreign residents to report to the Spanish Tax Administration about three different categories of assets and interests abroad:

- Foreign bank accounts
- Assets and investments abroad
- Properties you own or are responsible for abroad

Perez Legal Group can provide advice and information on filing this declaration.

WEALTH TAX - FILING THE FORMS

The wealth tax was reintroduced in Spain in 2011 after being abandoned for three years. The Spanish wealth tax applies to both residents and non-residents. For residents, it's for worldwide assets, but for non-residents it's only for Spanish assets.

For residents, if the net value of their worldwide assets exceeds 700.000€, with an extra allowance of up to 300.000€ of the property they live in, they are obligated to pay wealth tax in Spain.

For non-residents it's the same amount of 700.000€, but without the extra allowance for property. The deadline for submitting the wealth tax declaration is on the 30th of June every year.

Each region in Spain has the power to decide their own wealth tax regulations. These facts are obligated from the region of Andalucía, for example. Perez Legal Group has over 20 years of experience dealing with the wealth tax and can help you wherever you are in Spain.





NON-RESIDENT IMPUTED INCOME TAX

Paying non-resident personal income tax is common for foreigners in Spain, especially when they own or rent out a property. As a non-resident, you will have to make an annual declaration for income tax.

It is however only necessary to pay income tax for your financial activity in Spain, not for any income you have outside of the country. Non-residents will be taxed for the income they have earned in Spain and if you own a property, you will have to pay local property tax as well. If the property is owned by a married couple, it is necessary to file returns separately. Whatever your situation, contact us for advice on filing income tax.

FILING TAX RETURN FOR RESIDENTS

Most people in the majority of countries worldwide are required to file tax returns, this is also necessary in Spain if you are a tax resident.

To be a tax resident in Spain you need to spend more than 183 days here within a calendar year. You will also be considered a tax resident if you have a business in Spain or have your economic activities here, regardless of number of days spent in the country during the year.

The tax year runs from 1st of January to the 31st of December, and you will need to fill out a tax return in most cases, with very few exceptions. This usually needs to be completed between April and June each year.







OUR FISCAL AND ACCOUNTING SERVICES

Perez Legal Group is registered with the Fiscal Advisor & Accountant Spanish Association of Andalucía and has provided legal, bookkeeping and accounting services to British clients for over 20 years.

Whether you are in business already, you want to set up a company or you are self-employed, Perez Legal group is a one-stop-shop for your accounting and fiscal needs. Contact us today for your **first FREE consultation.**

CONTACT US

If you are interested in any of the services we offer, or just simply want some advice on the fiscal or legal system here in Spain, please contact us.

PEREZ LEGAL GROUP OFFERS THE FIRST CONSULTATION FOR FREE.

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